



**ALL SAINTS with St. PHILIP Maidstone
and St. STEPHEN, Tovil**

ANNUAL REPORTS

and

ACCOUNTS

2016

**All Saints with St. Philip, Maidstone
and St. Stephen, Tovil**

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INTRODUCTION TO THE REPORTS 2016

First I would like to thank all those who work so hard for our parish. In particular: our Churchwardens Lionel Marchant and Mollie Neaves and our Deputy Churchwardens Denise Joy, Barbara Cook, David Freed, Geoffrey Lay and Roger Manuel.

Thanks to The Revd Clinton Davis for his valued support in the parish and to The Rt. Revd Peter Maurice for his pastoral support and guidance in ministry at St Philip's.

Thanks to our sacristans, servers and assistance for their careful preparation for our worship; to those who teach in our Sunday Schools, the side-persons, and those who welcome people into our churches and provide hospitality and refreshments. Thanks to our Organists and our Directors of Liturgical Music Charlotte O'Neill and Sally Richards and to the choirs for their faithfulness in supporting the worshipping life of our churches. Also sincere thanks to our Bell Ringers and the Captain of the Tower, Graham Heath and of course our Parish Administrator Kerry Blair for all her hard work in providing support to the Parish.

Thanks to those who look after and clean our churches and to our dedicated team of flower arrangers. Finally thanks to Penny Reed and Carolyn Parslow for managing St. Philip's Centre thus allowing the halls to be used by the local community.

Worship We have established a sustainable pattern of services that includes Seasonal Services, Sunday Choral and Parish Eucharist, Choral Evensong, Fresh Expressions of Church and Lay-Led services. Over the three churches we have a regular congregation of approximately 93 adults and 11 children, with considerably more on special occasions. We also have a small but faithful group who attend: 08.00 Said Eucharist, Choral Evensong, Compline and Wholeness and Healing Services, along with a weekly Thursday noon Eucharist.

Outreach Over the last year we have been serving the community in initiatives such as Coffee and Chat, Mum's and Toddlers and Lite Bite. All of which give an opportunity for people to encounter God and for us to share in hospitality.

Children's Work Our Sunday school has continued to develop over the past year and we have continued to run special children's events at Easter and Christmas.

May I also express my thanks to our dedicated Sunday School teachers; Linda Cooper and her team and our safeguarding officers Mollie Neaves and Denise Joy and of course Charlotte O'Neill for the growing of the choir and in particular the Girls Choir.

We have continued to work closely with the Archbishop Courtenay School where members of the congregation support the school in acts of worship, Godly Play, reading clubs and governance of the school.

We were able to host an excellent programme of School Carol Services, Easter *Spring Singalong's* and educational visits to our church, welcoming thousands of children.

Social A group from the parish enjoyed a summer outing to Hythe. We have had parish garden parties in the vicarage, fish and chip suppers, quiz nights and concerts.

Churches Together in Maidstone We have continued to work in collaboration with other churches in the Maidstone Deanery and members of the congregation have been involved in the Winter Shelter and other community initiatives.

May God continue to bless us in what we do.

Ian Parrish
Priest-in-charge

PCC Secretary's Report

Objectives and Activities

All Saints with St Philip Maidstone and St Stephen Tovil PCC has the responsibility of co-operating with the Incumbent/Priest-in-Charge in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical in this parish.

Structure, Governance and Membership

The PCC is registered with the Charity Commission. Members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules, or co-opted. The members of the PCC act as trustees of the charity registered as "The Parochial Church Council of the Ecclesiastical Parish of All Saints with St Philip Maidstone and St Stephen Tovil" - Registration Number 1134146. Returns have been made to the Charity Commission in line with their requirements and the returns can be viewed on line at <http://www.charity-commission.gov.uk> and entering the registration number.

In April 2016 the Membership of the Parochial Church Council was constituted as follows:

Member until:

All Saints

John Fowler 2017

Gareth Owen 2017

Jane Stevens 2019

Vacancy

St Philip

Sheila Findlay 2018

Bob Macham 2019

Vacancy

St Stephen

Sally Richards 2019

Co-opted

Robert Philo (Minute Secretary)

Ex-officio:

Churchwardens

Lionel Marchant (also Lay Vice Chairman and Treasurer)

Mollie Neaves

Deputy Churchwardens

Roger Manuell

Geoffrey Lay

Denise Joy

Barbara Cook

David Freed

Deanery Synod

David Freed 2017

Paul Fletcher 2017

Vilma Lay 2017

Clergy

The Revd. Ian Parrish

The Revd. Clinton Davis

Meetings of the PCC

The following is a very brief summary of matters discussed during 2016:

Meeting 14 January 2016

Attendance: 13

The annual accounts for 2015 were explained. Various matters relating to the administration of the parish, the maintenance of the Church buildings, pastoral care and outreach were discussed, including a proposal to support the request of the retired Bishop of Taunton, the Rt. Revd. Peter Maurice, now resident in Tovil to assist in the parish, which was carried, and a proposal to replace the pew cushions at All Saints' Church, which was also carried.

Meeting 7 April 2016

Attendance: 16

The annual accounts to be presented to the APCM were agreed. A number of matters were discussed including hiring a part-time parish administrator, and calling in the installing contractor to replace high-level lamps that had failed over the course of time

Meeting 23 June 2016

Attendance: 15

Parish matters discussed included the provision of a toilet for the disabled at St. Philip's, Mission and Outreach, and making some services more family friendly at all three centres. An update was received on Deanery business including the "God for Beginners" initiative (later known as the Waypoint Project), and the meeting was informed that the Rt. Revd. Peter Maurice had begun to assist at St. Philip's.

Meeting 27 September 2016

Attendance: 11

Parish matters discussed included making good the deficit in the parish share of St. Philip's from the St Philip's Church and Centre funds, a proposition to apply for a faculty to purchase a votive stand for St. Philip's, which was approved, and a proposition to adopt a safeguarding document drawn up by Denise Joy, which was also approved.

Meeting 17 November 2016

Attendance: 12

Proposals to repair part of the parapet and the pulpit railings were approved. It was formally announced that Mrs Sally Richards would be appointed Director of Music at St. Philip's and the level of her remuneration was proposed and approved.

In addition to these full meetings, the Standing Committee met four times during the year to progress business matters.

Correspondence for the PCC can be addressed to the secretary at:

2 Bower Mount Road, Maidstone, Kent ME 16 8AU

Robert Philo - PCC Secretary

Report of the Churchwardens 2016

We report on the condition of our two church buildings.

All Saints Church

The last Quinquennial Report was carried out in November 2012 and received from the Architect in January 2013. The recommendations of the report are being dealt with in conjunction with All Saints Restoration and Development Trust as finance permits. The next Quinquennial report should be carried out in November 2017.

Roofs

All Saints church has seven roofs all of which are inspected during the year by our architect and appropriate church officers. Six of the roofs are lead. Of these six five have been restored over recent years. Church officers and members of the congregation carry out regular maintenance of the roof and gutters.

The Main Nave Roof

Inspection has been made due to some rainwater coming through. The Restoration Trust has discussed with the Architect how to access funding for the replacement of the roof. Now that the formula funding from English Heritage has changed. The Trust are beginning to produce a Business Plan in order that an application for funding can be made. People coming to events or attending Services in December were requested to complete a short survey about the use of the church to help with this application.

Roof over organ chamber

Discussions have taken place with the Architect about the Organ Chamber roof, who has advised that this work is not a priority. ~This will be addressed as funding becomes available.

North Parapet Awaiting the Archdeacon's authority to complete work on the Parapet.

Bells

These are functioning satisfactorily since the last work was carried out.

Clock Chamber floor

A temporary repair which was completed in a previous year is still satisfactory. Further work will be needed to be carried out as and when funds are available.

Clock

This is working well at present.

Notice Board.

These notice boards are satisfactory and well used.

The Lightning Conductor has a valid Certificate.

Nave The flooring under the front pews on the north east side has had a temporary repair for safety reasons and we are awaiting a faculty to complete this work.

Curtains at West North West door have been re-hung and are now satisfactory.

Flagpole

Flagpole – This is satisfactory since it was taken away and restored and has now been replaced. The flag was replaced the previous year as it was destroyed by the weather.

Rainwater disposal

Rainwater goods leave the church by way of soakaways. The church does not have main drainage. The Restoration Trust is investigating any drainage around the church.

A faculty has been granted and the Trust will now contact our Architect in the New Year and then Maidstone Borough Council to investigate drainage in the Churchyard which is under their care.

Electrical Power and lighting System.

The electrical power and lighting system was installed in the church in 2008. This was funded by All Saints Restoration and Development Trust. Regular maintenance is carried out by church officers,

Lighting. North Tower and Turret Tower Electrical Work: This is functioning well. Regular maintenance is carried out. The porch light has a switch as well as a sensor. The lighting controls for the boiler room are now in the Vestry.

Due to European law the lamps we normally use might be difficult to obtain in future years however they are still available at the present time. .

The Organ

The organ has extensive use during the year. It is tuned at least three times each year with additional maintenance should this become necessary. The organ blower which dates from 1902 is also serviced three times each year .

Overview

The organ is generally in a good condition but, as with all instruments, regular tuning and maintenance is the key to long-term reliability. The organ is structurally sound and will continue to give good service for many more years. A major dismantling and cleaning overhaul should be considered in about 14 years time. No major maintenance work has been necessary during the year.

Fire extinguishers

All Saints has a contract for the supply, maintenance and inspection of the appropriate fire extinguishers.

Churchyard

The churchyard is in the care of Maidstone Borough Council who is regularly advised when trees or vegetation becomes a threat to the church building. Maidstone Borough Council regularly spray the paths with an antifungal solution. Regular contact is made with MBC to discuss the churchyard.

Doors

All doors function as required and are marked as exits on the Emergency Evacuation Plan displayed in the church and in service books as they are printed.

New Prinkel keys and locks which were fitted are in good order.

Boilers.

One Boiler was repaired last year, The heating system functions correctly although the temperature in the church does not always reflect this. Normally this is due to the fact that doors are left open thereby allowing heat to exit the building. Actions have been put into place to try and encourage people to close the doors. All Saints Restoration and Development Trust together with our architect are investigating possible improvements.

Windows

Stained glass and clear glass in the windows were repaired last year and is satisfactory..

Window ventilators

The window ventilators situated in the chancel roof area function as required.

Audio System

An audio engineer has reviewed the system. Two faulty radio microphone receivers are faulty and will be replaced. The inadequate aerial system will be up-graded. The system will continue to be monitored and users will be told how to attach the microphones to their garments. Each time the system is used the operator must check that the loop system is also switched on.

PAT Test

PAT Test will be carried out to all portable appliances in the New Year..

Holy Name Chapel

The carpet in the Holy name Chapel which was replaced in the previous year as the old carpet was a health and safety issue is in good condition.

Future restoration.

A faculty has just been granted for Pigeon prevention measures. and work will start in the New Year

Refurbishment of the Refreshment area will be put in hand as soon as it is possible.

Wall Paintings

All Saints Restoration and Development Trust have endeavoured to find funding for this project. A Conservators report has given an estimate for this work but work cannot begin until funding is secured.

Quinquennial Report

The last Quinquennial Inspection was received from the Architect in June 2013. We are working towards the recommendations as finance becomes available. The next Quinquennial report will be in 2018.

Main Door A new lock has been fitted.

Roofs

The North and South Elevation roof the gullies and gutters have been cleaned. Smart water has been applied.

Stonework

As soon as funds are available there are parts of the Stonework that needs to be carried out.

West Porch

The roof and gutters have been cleaned.

Entrance Hall Ceiling

The ceiling remains in good condition.

Disabled Access.

There is disabled access to the building.

Toilets

There is a Ladies and Gentlemen's Toilet. A suitable toilet is provided for the frail and some disabled. Plans have been drawn up and a Faculty granted for Toilets for the disabled; Three quotations have been obtained. Friends of St Philips have raised money towards a Toilet for the disabled and they need to apply for a grant to Match fund the amount they have raised..

Quiet Room.

The ceiling in the Quiet Room is still in good condition.

Coffee Bar

Ceiling in Coffee Bar is satisfactory but needs to be re-plastered as soon as funds are available.

Hall

We are discussing whether the Hall should be redecorated..

Door leading to porch has had some safety work done to the frame.

Kitchen,

The cooker has been serviced and is in good condition.

Lightning conductor

A Lightning Inspection has been carried out and a Certificate has been issued.

Rainwater goods generally

Rainwater Down pipes have regular checks by a member of the congregation.

Rainwater gullies Work has been carried out to clear debris from the Gullies.

The building has Main drainage.

Electrical

Since the complete re-wire of both Church and Centre it remains in good condition. .Certificates were been issued.

PAT

A Portable Safety check in November has been carried out on electrical appliances. except the Audio System.

Church Floor

Repairs that were carried out to the floor as suggested in the Quinquennial are satisfactory.

Organ tuning/inspection

The Organ is used on a regular basis and is tuned three times a year.

Overview: This instrument is tonally particularly suited to the building able to lead a full congregation. The organ is in a good condition but with all instruments, regular tuning and maintenance is the key to long-term reliability. The organ is structurally sound and will continue to give service for many more years.

Fire extinguishers

There is a contract with Kent Fire Protection and a Certificate of Inspection has been issued.

Lighting

The Lighting in the building is very good following the re-wiring.

Vegetation close to church walls

Regular maintenance and removal of some trunks and clearance of vegetation is carried out by members of the congregation.

Church Grounds.

Gate fitted by the access for the disabled is still in good condition.

The Selling of the Land at the North side of the church has been discussed with the Diocese who put in planning for three dwellings. This failed to receive Planning Permission. There are no plans to sell for the time being. A member of our congregation kindly keeps the vegetation and trees under control.

Doors and door furniture in the Centre

All doors function as required all have illuminated Exits signs above them.

Heating /Boiler

The Boilers in the church and centre are regularly maintained.

The Programmer for the Boiler in the Church has been re-located into the Vestry. This will be changed in the New Year as the heating is being put on manually every week by our Deputy Warden.

Drains.

These are satisfactory.

Notice Boards

Two Notice Boards have been put in place of where the old Notice Boards were. Funded by grants

Audio system

Since the new Audio system was installed it is working very well. Radio Microphones are also working well. A PAT test will be carried out in the New Year.

Bell frame

St Philips has one bell which is rung regularly.

Clock.

The Clock is working satisfactorily.

Every matter that we have reported upon requires the time and skill of a small number of people to mitigate the cost of professional services. To everyone concerned we give our grateful thanks.

**Mollie Neaves and Lionel Marchant
Churchwardens**

REPORT OF ALL SAINTS DEPUTY CHURCHWARDENS

We are pleased to report that All Saints was well used throughout 2016 for the community of Maidstone by hosting a variety of services, concerts and other events such as lunchtime concerts during the summer, singing and recorder festivals for school children, and concerts held by local choirs and orchestras, notably Maidstone Choral Union, Sutton Valence Choral Society and Maidstone Wind Symphony.

“Things don’t just happen.” These services and events require organisation and the effort of a wide range of people. Of course, our thanks are due to our clergy Ian and Clinton in all that they do at All Saints. Ian has been keen to involve others in the services and so Jane Stevens, David Freed and Paul Ryan, who have been assisting in the morning services have also been taking turns, with others, in leading the worship at Choral Evensong. We would commend these services to all those who only currently attend the Morning Services.

Our Director of Liturgical Music Charlotte O’Neil, together with her family, is reviving the music at All Saints which enhances many of our services. The girls choir has been singing at the morning service on the third Sunday of each month.

During 2016 there were 12 weddings (2015 = 7), 34 baptism services (2015 = 32), 6 funerals (2015 = 7), and 13 services at Vinters Park Crematorium.

Of course, the running of services is assisted by many others: those who ring bells, those who welcome, act as side-persons, act as servers, read the lessons, lead the intercessions, administer the Eucharist, and those who care for the young during our services both in the crèche and Sunday School. The church is often

beautifully presented, so thanks are due to the flower arrangers and all those who clean and decorate the church. Our thanks are due to all these people and also to those who assist at other events.

We would ask that you consider whether you can help at any of our services or events, regularly or just occasionally. If so, please speak to the wardens. Your assistance would be most welcome, in particular with two matters. Firstly, two small teams currently help to clean and maintain the church – one at about 10am on Thursday mornings and the other at about 6.30pm on Friday evenings – if you spare half an hour or so to help, perhaps the church will be a little more presentable. Secondly, hosting concerts is often enjoyable and requires little work apart from locking and unlocking the doors and making tea. However this becomes more onerous when, as in December, there was an event happening every day for three weeks and the hosting was falling on the shoulders of only a couple of people. If you could help, even if only occasionally, please let us know.

Roger Manuell and Geoffrey Lay
Deputy Churchwardens

REPORT OF ST PHILIP'S DEPUTY CHURCHWARDENS 2016

As Deputy Churchwardens we would like to report on the many events that have taken place in 2016. This gives us the opportunity to thank our Clergy, Revd Ian Parrish, Revd Clinton Davis, Rt. Revd Peter Maurice, Churchwardens, Congregation and Community for their invaluable support in our worship and activities at St Philip's.

WORSHIP :

Sunday Eucharist : 11am Service.

Service of the word : This second Sunday service is guided by our clergy and led by members of our congregation.

Harvest Festival : Our Harvest offerings were distributed to the local helping Hands charity.

Other services :

Baptisms/ weddings/ marriage blessings/funerals/thanksgiving services.

Christingle : The service time was changed to 6pm this year to allow us clergy input, this was attended by the congregation their families and local community.

Christmas Carols & Readings : 11am morning service.

Midnight Eucharist : 11.30 special thanks to The Revd Mark Pavey from St Paul's for leading our worship.

Our thanks to our clergy and congregation for the continuous smooth running of our services which is dependent on us working together as a team.

MISSION AND OUTREACH :

Coffee & Chat	Light Bite lunch	Toddlers	Youth activities
Uniformed Organisations	Shrove Tuesday	May Fair	Christmas Fair
	Harvest Supper	Fund raising activities	

ST PHILIP'S COMMUNITY CENTRE :

Our Parish administrators office is situated upstairs in the centre :

01622 688270 churchoffice@orangehome.co.uk

All rooms at the centre are available for hire contact our booking clerk:

01622 758191 / 07592997383 or churchoffice@orangehome.co.uk

The centre continues to be utilised by many local groups. Our thanks to all our centre users, committee members, congregation and volunteers for their continued support.

Our thanks to the Friends of St Philip's Community centre for their fund raising efforts and continued

involvement in all activities.

MISSION STATEMENT

To Live by Faith and to be the Voice of Hope for the Community.

Barbara Cook Denise Joy
Deputy Churchwardens

REPORT OF ST. STEPHEN'S DEPUTY CHURCHWARDEN

Services

During 2016 we have continued to meet bi-weekly, with a Service of the Word on the first Sunday and from March a Café Church activity on the third Sunday, We have also celebrated special seasons with a Family Eucharist.

All our regular congregation help by contributing to the services in some way, by serving, reading and intercessing, taking the Family Service, and most importantly making the coffee after the service. Our Café Church activities have included themes such as St George, the Lost Sheep, the Fishermen, Noah, Harvest and a 'Come and make' Christingle service. We have tried various means of contacting local residents via leaflet drops and flyers sent home to the parents of Archbishop Courtenay School children. Some of these efforts have been rewarded, although we generally only see 3 or 4 additional families each time. The feedback we receive is always positive but the lack of regular commitment is a little disappointing.

Activities

Rather than having an 'away day' this year we had a 'Teddy Bears Picnic' on the field, which was held in lovely sunny weather and attended by some new faces.

Future

We continue to look to the future, considering a variety of activities to bring the local community into the school to share our faith and perhaps sow some seeds. With the continuation of Godly Play and Ian's regular assemblies our parish continues to make a valuable contribution to the spiritual life of the school. With the recent appointment of a permanent head teacher, we look forward to working with her and the school to investigate other opportunities to arrange suitable events and activities for the children.

David Freed
Deputy Churchwarden

ELECTORAL ROLL

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
All Saints Resident	40	38	37	36	36	39	35	29	28	35	36	36
All Saints Non Resident	55	51	55	53	53	55	53	53	49	54	56	56
St. Philip's Resident	53	40	40	36	37	41	41	35	28	32	38	38
St. Philip's Non Resident	16	14	13	17	18	15	15	16	15	14	17	17
St. Stephen's Resident	9	10	10	7	7	7	7	6	6	6	6	6
St. Stephen's Non Resident	5	6	6	6	6	6	6	6	6	6	6	5
Total	178	159	161	155	157	163	157	145	132	147	159	158

Vivienne Sullivan
Electoral Roll Officer

PCC TREASURER'S REPORT and ACCOUNTS

Draft accounts for 2016 have been available to view on All Saints website since the beginning of March with an invitation to e-mails any questions that may arise from the details shown in the accounts. I am pleased to report that the Independent Examiner has now approved the figures shown on the following pages.

Thanks to the third year of our receipt of the Mission Grant all of our debts have been paid with the exception of the total of past years unpaid Parish Share and the Independent Examiners fee. Even so there is good news in respect of the money we owe. The amount due to the Diocese for outstanding Parish Share amounted to £166,896.88 at the 31st December 2016 a reduction of £5,980.00 from the amount outstanding at the 31st December 2015 (£172,876.00). The Independent Examiners fee is not due for payment until 2017.

Our Parish was awarded a five year Mission Grant to enable us to have financial resources to grow the parish numerically and to become self-supporting financially. Elsewhere in these Reports Ian Parrish has reported on the work being done to communicate with those thousands of people who make up our parish. Our financial situation is regularly reported to the PCC. Towards the end of 2016 a Stewardship Renewal campaign was held for St. Philip's church. A similar campaign will be arranged for All Saints during 2017. These financial presentations bring everyone up-to-date with what we need to achieve financially before the final payment of the Mission Grant in 2018. We must be able to show the progress we have made on both parts of the conditions set before us by those who agreed to our Mission Grant application.

Our Priest-in-Charge and the Churchwardens are grateful to everyone who make donations through our Stewardship Scheme, the 'loose plate' collections taken at services and through other fund raising opportunities. It can be seen from our accounts that our financial position is not secure. We have the responsibility of caring for two church buildings: All Saints, a Grade 1 listed building and St. Philip's, a Victorian building dating from 1856. Should any major expenditure be required for either building the PCC simply does not have the funds to respond. It is therefore vitally important that everyone understands the

weakness of our financial position and remain ready to support whatever fund-raising initiatives the PCC propose.

From the accounts detailed in later pages the financial result from each 'worship centre' is clearly shown. I will reiterate the purpose of the various deposit accounts.

All Saints PCC is a deposit account which can be used for payment of modest amounts that are not regarded as normal expenditure. The account also contains the balance of the gift from Ann King (£3791.17) for work at St. Stephen's.

All Saints with St. Philip PCC Business Reserve Account is used to pay for Youth Work throughout the whole parish.

All Saints with St. Philip Organ & Choir Fund is available to pay for items that may be required by St. Philip's choir and to assist with the maintenance of St. Philip's organ.

All Saints Parochial Church Council is a deposit account for use throughout the whole parish to pay for major items of expenditure usually on our two church buildings.

All Saints with St. Philip Fee Account continues to receive fees due to the PCC (for example weddings and funerals) as well as other monies that have been received but are due for payment outside of the parish.

St. Philip's Church and Centre Current and Deposit accounts are the financial result of the use of St. Philip's Centre.

All Saints and St. Philip's Journal is the name of the bank account receiving money from the sale of *Community* parish magazine.

All Saints Church Shop receives money from the sale of goods held in the church shop. The operation of the church shop is for the benefit of All Saints Restoration and Development Trust to which transfers are made from time to time although not during 2016.

The Balance Sheet brings together all of our various accounts showing a total credit of £43,758.15. After deduction of the money that we owe we have finished the year with a deficit of £124,238.73

The operation of our various accounts during the year is time-consuming and so I must make mention all of those who assist me with this responsibility. Carolyn Parslow presents the accounts for St. Philip's Centre on a regular and efficient basis. The Deputy Churchwardens at All Saints church and St. Philip's church count the 'loose plate' collections and enter the information in the Register of Services. My thanks to everyone concerned.

Lionel Marchant, Hon. Treasurer, All Saints with St. Philip PCC

FINANCIAL CERTIFICATE 2016

Registered Charity No. 1134146

We certify that the Accounts shown in this booklet were presented to and approved by the Parochial Church Council of All Saints with St. Philip, Maidstone at a meeting of the Council held at 7.00pm on the 6th April 2017 in St. Philip's Church Centre, Waterloo Street, Maidstone, Kent.

Ian Parrish



Chairman
All Saints with St. Philip PCC

Lionel Marchant



Honorary Treasurer
All Saints with St. Philip PCC

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS / TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF ALL SAINTS WITH ST PHILIP, MAIDSTONE.

I report on the financial statements for the year ended 31 December 2016, which are set out on pages 14 to 20

Respective Responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

Examine the financial statements under section 145 of the 2011 Act;

follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and

state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the financial statements.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with s.130 of the 2011 Act; and

to prepare financial statements which accord with these accounting records have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Allan R. Hickie BSc FCA
UHY Hacker Young
Thames House,
Roman Square,
Sittingbourne, Kent.

All Saints with St. Philip Maidstone and St. Stephen Tovil

Current Account

All Saints				
Income			2016	2015
Stewardship non Gift Aid			2,332.50	2,538.01
Stewardship Gift Aid			35,776.87	36,996.88
HMRC			10,127.70	11,830.82
Collections			4,739.80	3,979.98
Sundry Donations			829.63	1,783.31
Fees from the Diocese			0.00	0.00
Legacies/Appeals			0.00	1,156.28
Use of Church			12,117.06	11,568.14
Church Hall			1,109.97	980.00
PCC Fees			3,553.00	4,721.00
Dividends and Interest			0.00	0.00
Total			70,586.53	75,554.42
Expenditure			2016	2015
Stewardship			130.98	69.51
Special Appeals			0.00	64.35
Charity Giving			0.00	300.00
National Charities			0.00	0.00
Insurance			14,689.27	16,188.92
Parish Share			22,129.29	22,344.30
Clergy Expenses			2,800.60	2,902.00
Minor Repairs			2,363.62	3,248.92
Upkeep of Services			745.50	1,120.80
Salaries			7,347.00	6,932.00
Church Hall			323.37	496.27
Legacies/Appeals			0.00	868.00
PCC Property			149.00	490.82
Young People			221.00	31.00
Heating and Electricity			5,677.69	8,284.19
Office Expenses			1,587.11	1,834.67
Bank Charges			319.17	353.26
Independent Examiners Fee			652.67	666.12
Total			59,136.27	66,195.13
Income			70,586.53	75,554.42
Expenditure			59,136.27	66,195.13
Net result			11,450.26	9,359.29

St. Philip				
Income		2016		2015
Stewardship non Gift Aid		1,922.26		1,819.07
Stewardship Gift Aid		7,918.55		8,086.84
HMRC		2,807.34		3,306.09
Collections		1,958.80		1,878.95
Sundry Donations		234.80		311.76
Fees from the Diocese		0.00		0.00
Use of Church		117.50		247.65
Church Hall		3,513.12		0.00
Legacies/Appeals		1,000.00		0.00
PCC Fees		725.00		416.00
Dividends and Interest		0.00		0.00
Total		20,197.37		16,066.36
Expenditure		2016		2015
Stewardship		57.80		0.00
Special Appeals		0.00		138.70
Charity Giving		0.00		0.00
National Charities		0.00		0.00
Insurance		1,442.69		1,695.13
Parish Share		13,233.02		11,355.30
Clergy Expenses		1,445.40		1,146.00
Minor Repairs		1,203.74		1,153.79
Upkeep of Services		74.97		191.03
Salaries		300.00		120.00
Church Hall		0.00		0.00
Legacies/Appeals		0.00		0.00
PCC Property		0.00		56.70
Young People		0.00		8.00
Heating and Electricity		1,118.33		-1,025.59
Office Expenses		740.40		555.04
Bank Charges		190.74		179.75
Independent Examiners Fee		390.28		338.52
Total		20,197.37		15,912.37
Income		20,197.37		16,066.36
Expenditure		20,197.37		15,912.37
Net result		0.00		153.99

St. Stephen				
Income			2016	2015
Stewardship non Gift Aid			0.00	0.00
Stewardship Gift Aid			180.00	190.00
HMRC			45.00	48.37
Collections			0.00	236.00
Sundry Donations			0.00	0.00
Fees from the Diocese			0.00	0.00
Church Hall			0.00	0.00
Legacies/Appeals			0.00	0.00
PCC Fees			0.00	0.00
Dividends and Interest			0.00	0.00
Total			225.00	474.37
Expenditure			2016	2015
Stewardship			0.00	0.00
Special Appeals			0.00	8.45
Charity Giving			0.00	0.00
National Charities			0.00	0.00
Insurance			0.00	0.00
Parish Share			2,883.69	2,930.40
Clergy Expenses			294.00	288.00
Minor Repairs			0.00	0.00
Upkeep of Services			2.57	15.92
Salaries			0.00	0.00
Church Hall			0.00	0.00
Legacies/Appeals			0.00	0.00
PCC Property			0.00	2.48
Young People			0.00	0.00
Heating and Electricity			0.00	0.00
Office Expenses			161.33	193.28
Bank Charges			38.97	47.80
Independent Examiners Fee			85.05	87.36
Total			3,465.61	3,573.69
Income			225.00	474.37
Expenditure			3,465.61	3,573.69
Net result			-3,240.61	-3,099.32

Combined				
Income		2016		2015
Stewardship non Gift Aid		4,254.76		4,357.08
Stewardship Gift Aid		43,875.42		45,273.72
HMRC		12,980.04		15,185.28
Collections		6,698.60		6,094.93
Sundry Donations		1,064.43		2,095.07
Fees from the Diocese		0.00		0.00
Legacies/Appeals		1,000.00		1,156.28
Use of church		12,234.56		11,815.79
Church Hall		4,623.09		980.00
PCC Fees		4,278.00		5,137.00
Dividends and Interest		0.00		0.00
Total		91,008.90		92,095.15
Expenditure		2016		2015
Stewardship		188.78		69.51
Special Appeals		0.00		211.50
Charity Giving		0.00		300.00
National Charities		0.00		0.00
Insurance		16,131.96		17,884.05
Parish Share		38,246.00		36,630.00
Clergy Expenses		4,540.00		4,336.00
Minor Repairs		3,567.36		4,402.71
Upkeep of Services		823.04		1,327.75
Salaries		7,647.00		7,052.00
Church Hall		323.37		496.27
Legacies/Appeals		0.00		868.00
PCC Property		149.00		550.00
Young People		221.00		39.00
Heating and Electricity		6,796.02		7,258.60
Office Expenses		2,488.84		2,582.99
Bank Charges		548.88		580.81
Independent Examiners Fee		1,128.00		1,092.00
Total		82,799.25		85,681.19
Income		91,008.90		92,095.15
Expenditure		82,799.25		85,681.19
Net result		8,209.65		6,413.96
Reconciliation		91,008.90		92,095.15
		82,799.25		85,681.19
		8,209.65		6,413.96

Bank reconciliation				
Accumulated balance brought forward from 2015				
				11,425.44
Balance at	42735			8,209.65
Accumulated balance carried forward				
				19,635.09
Bank reconciliation				
Amount on Bank Statement				
				18,203.06
				0.00
Add credits not yet shown on bank statement				
31.12.16	Transfer	From St. Philip's Centre	415.49	415.49
31.12.16	Transfer	From St. Philip's Centre	1,016.54	1,016.54
Sub total				
				1,432.03
				0.00
Balance				
				19,635.09
				0.00
Deduct cheques not presented				
				0.00
Sub total				
				0.00
Balance				
				19,635.09
				0.00
Accumulated balance carried forward				
				19,635.09
Amount to reconcile				
				0.00
				0.00
All Saints with St. Philip PCC Miscellaneous Accounts 2016				
All Saints PCC				
Income			Expenditure	
Surplus from 2015		5,057.18	Deficit from 2015	0.00
Income during 2016		2.22	Expenditure during 2016	18.02
Total		5,059.40	Total	18.02
Balance carried forward to 2017				5,041.38
All Saints with St. Philip PCC Business Reserve Account 00187828				
Note:- This account also pays for Youth Work				
Income			Expenditure	
Surplus from 2015		1,232.59	Deficit from 2015	0.00
Income during 2016		1,080.13	Expenditure during 2016	1,205.35
Total		2,312.72	Total	1,205.35
Balance carried forward to 2017				1,107.37

All Saints with St. Philip PCC Organ & Choir Fund 01446274				
Income			Expenditure	
Surplus from 2015	416.30		Deficit from 2015	0.00
Income during 2016	200.09		Expenditure during 2016	518.27
Total	616.39		Total	518.27
Balance carried forward to 2017		98.12		
All Saints Parochial Church Council 66814545				
Income			Expenditure	
Surplus from 2015	15,497.58		Deficit from 2015	0.00
Income during 2016	4.10		Expenditure during 2016	11,500.00
Total	15,501.68		Total	11,500.00
Balance carried forward to 2017		4,001.68		
All Saints with St. Philip Fee Account 00152242				
Income			Expenditure	
Surplus from 2015	2,933.01		Deficit from 2015	0.00
Income during 2016	71,394.14		Expenditure during 2016	67,359.52
Total	74,327.15		Total	67,359.52
Balance carried forward to 2017		6,967.63		
St. Philip's Church Centre Current and Deposit Accounts				
Income			Expenditure	
Surplus from 2015	9,861.32		Deficit from 2015	0.00
Income during 2016	0.00		Expenditure during 2016	4,102.59
Total	9,861.32		Total	4,102.59
Balance carried forward to 2017		5,758.73		
All Saints and St. Philip's Journal				
Income			Expenditure	
Surplus from 2015	619.56		Deficit from 2015	0.00
Income during 2016	692.44		Expenditure during 2016	580.65
Total	1,312.00		Total	580.65
Balance carried forward to 2017		731.35		

All Saints Shop Account							
Income				Expenditure			
Surplus from 2015		336.80		Deficit from 2015			0.00
Income during 2016		80.00		Expenditure during 2016			0.00
Total		416.80		Total			0.00
Balance carried forward to 2017			416.80				
Balance Sheet							
						Balance at	Balance at
						31.12.16	31.12.15
Result from current account						19,635.09	11,204.44
Result from deposit account 00007250	All Saints PCC					5,041.38	5,057.18
Result from deposit account 00187828	All Saints PCC Business Reserve					1,107.37	1,232.48
Result from deposit account 01446274	All Saints with St. Philip Organ & Choir Fund					98.12	416.30
Result from deposit account 66814545	All Saints with St. Philip PCC					4,001.68	15,497.58
Result from All Saints with St Philip Fee Account						6,967.63	2,933.01
Result from St. Philip's Centre Current and Deposit Accounts						5,758.73	9,861.32
Result from All Saints and St. Philip's Journal Current Account						731.35	620.00
Result from All Saints Shop Account						416.80	336.00
Total						43,758.15	47,158.31
Deduct money owed							
Diocese of Canterbury							
Outstanding historic Parish Share 2002 to 2013 @ 01.01.16						-172,876.88	-172,876.88
Credits during 2016						5,980.00	0.00
Outstanding historic Parish Share @ 31.12.16						-166,896.88	-172,876.88
UHY Hacker Young						-1,100.00	-1,098.00
Result						-124,238.73	-126,816.57